



Safety Director

Position Description:

The Safety Director shall report to the Operations Manager. This person will assist company representatives in adhering to company, client and government safety and loss prevention policies. Position requires oversight of construction projects to identify, eliminate and control hazardous conditions that may lead to injury and/or property damage using job specific safety standards. He/she provides support to the Operations Manager in an effort to enforce corporate safety as well as health practices & procedures. In addition to their responsibilities, they shall participate in and complete all tasks assigned to them by the Operations Manager.

Compensation

Employee shall be paid a base salary on a weekly basis. All monies are subject to applicable federal, state and local withholding.

Essential Duties and Responsibilities:

- Assists management in adhering to company safety and loss policies.
- Assists the company in the development of the corporate safety program.
- Administers the safety program.
- Builds working relationship with employees and subcontractors.
- Establishes and conducts effective worker orientation program for new employees.
- Review sub-contractor safety policies for compliance with IMOCO's policies.
- Conduct safety meetings and issue minutes of meeting.
- Interfaces with project staff and client safety representatives relating to safety regulations to ensure proper compliance.
- Ensures that subcontractors are conducting the proper training as per OSHA Standards.
- Ensures and maintains a log of Tool Box Safety Talks.
- Provide and manage PPE equipment as required for all employees.
- Provides safety reports as required.
- Evaluates needs for training and provides as necessary.
- Promotes safe work practices and safe working conditions in accordance with all Local, State and Federal regulations and company requirements.
- Investigates and reports claim information.
- Available for work during all hours as needed.
- Performs other duties as necessary.

Qualifications:

A four year degree in Safety and Health, Engineering or Construction Management or equivalent is preferred with at least (4) years of safety experience or combination of education/multiple years' experience in industrial construction, with a working knowledge of safety/environmental principles and techniques. Strong management, leadership and interpersonal skills with the ability to communicate well both verbally and in writing. Computer skills are a must.

Physical Demands:

Performance of the required duties will require physical ability to climb permanent and temporary stairs, passenger use of construction personnel hoists, ability to climb ladders and negotiate work areas under construction. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus. Performing this job requires use of hands to finger, handle, or feel objects, tools or controls, sit, talk and hear, stand, climb, balance, stoop, kneel, crouch or crawl. Employee must occasionally lift and/or move 25-75 pounds.

Work Conditions:

While performing the duties of this job, the employee regularly works on-site at the construction site where the employee is exposed to moving mechanical parts; high precarious places; fumes or airborne particles; outside weather conditions and risk of electrical shock. The noise in these work environments is usually moderate to very loud.

IMOCO INC. IS AN EQUAL OPPORTUNITY EMPLOYER.

Position: Safety Director

Base Salary: Per Year

Bonus: Discretionary based upon Company and Employee Performance

BENEFITS

Health Insurance: IMOCO covers a percentage of the premium for individual coverage (family coverage is also offered). We also have a variety of elective supplemental policies for both individual and family plans.

Company truck and fuel expenses Paid for by IMOCO

401K: Eligible on 1 year anniversary

Company Credit Card

Paid Time off: 80 Hours Vacation + 40 Hours Personal Leave

Paid Holidays: New Years, 4th of July, Memorial Day, Labor Day, Thanksgiving, Christmas Eve, Christmas, + 1 Floating Holiday of Employees Choice.

Company Life Insurance: \$50,000 policy paid for by IMOCO after 90 days of service.